

Procurement Policy

When seeking new suppliers or auditing existing suppliers we take the following factors into consideration, alongside any known or proven track record. Our supply chain is designed to reduce both cost and risk:

- Financial Probity:** Usually ascertained with DUNS credit rating report and if required company accounts and bank references.
- Insurances:** Liability levels for Employers, Public, Product and Professional Indemnity.
- Experience:** Examples of previous work, warranties and professional memberships.
- Business Continuity:** The ability to continue operations in the event of disruption and successfully complete the project when these events occur:
- Quality:** Evidence of Quality Management System in place e.g. ISO9001:2015
- Environment:** Evidence of Environmental Management System in place e.g. ISO14001:2015. FISP certification is also a consideration as is compliance to Environmental Protection Act 1990, Hazardous Waste Regulations 2005 or The Producer Responsibility Obligations (Packaging Waste) Regulations 2007. Evidence of a commitment to lower carbon in products and scope 1, 2 and 3 emissions is requested.
- CSR:** An informed CSR Policy showing awareness of business impacts on environment and community, ethical trade issues addressed by the Modern Slavery Act 2015 and by FSC® Core Labour Requirements.
- These include rights and obligations established by national law including the prohibition of child labour below the age of 15; all forms of forced labour; all forms of discrimination and the right to freedom of association and effective right to collective bargaining.
- Health & Safety:** Ideally compliance to an externally accredited scheme such as OHAS8001 or alternatively a professional advice service.

MD Signature:



Date: **12 January 2022**



The mark of
responsible forestry



EMS 547673



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